



**Aromatic Fragrances International | Project Form**

This is a required form for completion to proceed with project oils or material being sent to AFI for extraction/duplication. Any missing information will delay incoming projects. Any questions regarding the below information please contact [sales@afi-usa.com](mailto:sales@afi-usa.com). Completed forms must be submitted inside your shipment or emailed to [orders@afi-usa.com](mailto:orders@afi-usa.com) with tracking information for your shipment.

**Company Name:**

Private Label by Velavida

**Project details:**

**1. Primary Application –** (Soap, Candle, Air freshener, Diffuser, Body Oil, Fine Fragrance, Incense, Laundry, other). If other please list:

Primary Application:

Candle

Others:

**2. Application details –** (list of ingredients being used in your final product application)

Soy/Paraffin wax blend, soy/coconut wax blend

**3. Fragrance Load in final product** (Select IFRA category and minimum % needed in category):  
category: IFRA Percent:

Category 12

10

**4. Special requirements (select all that apply).** Please note that the requirements provided may potentially alter the odor or characteristics of a fragrance submitted for duplication. Please email sales at [sales@afi-usa.com](mailto:sales@afi-usa.com) to discuss any concerns before submitting the completed project form.

Phthalate Free:

Minimum Flash Point:

Prop 65 Compliant:

Flash Point:

Water Soluble:

Other:

5. Max price point (\$) per pound:

If Other:



### **AFI Project Policy Overview**

AFI projects are assigned a project lead upon arrival of your product in the mail. A project lead will communicate with you via email or phone to discuss project parameters.

If you have mailed a project in for duplication and tracking shows your product has been delivered, please email our team at [orders@afi-usa.com](mailto:orders@afi-usa.com) notifying us of the delivery. If you do not have contact with our project team within a week of your shipment being delivered, please call us at **770-334-3906** to ensure your project was not lost in transit or delivered incorrectly to an incorrect address.

Your project lead will discuss the project form to ensure no requirements are missed, and we have entered the project correctly based on your completed form. We will then begin working on your submitted projects and have samples shipped within 2-3 weeks from the start of the project.

#### **Important notice:**

Please note when submitting a project form, these details cannot be updated once confirmed with your project lead. To avoid changes, confusion in the development process, and delays these requirements will be locked upon confirmation for the specific product(s) submitted. No further changes will be made upon final approval of the project form with your project lead.

#### **Advisory:**

If your brand has specific clean standards AFI can formulate around specific requests. Note that formulating fragrances around clean standards such as (Sephora, Target, Walmart, Whole Foods, Clean beauty, etc.) can change the performance of fragrances. Contact our sales department with your company name to discuss in detail before shipping your product at [sales@afi-usa.com](mailto:sales@afi-usa.com).

#### **Shipping Address for Projects:**

Please provide your full address that is preferred for project shipments. This must be submitted to prevent projects from being shipped to incorrect addresses.

#### **Address line 1 (Street Address):**

705 North Bowser Road, Richardson, TX, USA

#### **Address line 2 (Suite #, Building #, etc.):**

Suite 117

City:

Richardson

State:

Texas

Zip Code:

75081

Country:

United States



**Required Material For Extraction:**

Please note if material being provided is not listed below to verify with your sales rep on the correct quantity to ship for extraction. The product being provided should be fresh and not outdated material. Outdated material can result in the duplicated fragrance being off in character/odor. Material considered to be outdated is products older than 1 year. Outdated material provided that is duplicated and requires further revision(s) will be invoiced under the revision fee noted on the sample duplication policy.

Name of Product	Amount Requested
Body Oil	1-2 oz.
Candles/Wax Melts	10-20 oz.
Soap (Bars)	20 oz. (Bars provided must equal 20 oz. in total)
Soap (Liquid)	20 oz.
Bath Bombs	3-4 whole 4.5 oz. Bath Bombs
Laundry Detergent	40 oz.
Incense Sticks	At least one 3.5 oz. box
Fine Fragrances	1-2 oz.
Air Freshener & Room Spray	20 oz.

**Project Shipping Address:**

Please have all projects sent to the below address to the below Attention of to ensure the quickest turnaround time for project entry.

**Attention: Customer Service**  
**85 Wansley DR SE**  
**Cartersville, GA, 30121**

**Acknowledgement:**

By submitting a project form and product for duplication/extraction your brand has the intent to make a purchase of the provided fragrance(s) once the products are evaluated and tested. Any future projects submitted without a prior project purchase will be held/denied until a purchase is made of a prior project oil.

IFRA Category	Product Type
IFRA Category 1	Products applied to the lips: Lip products e.g. lipstick, lip balm; Children's toys
IFRA Category 2	Products applied to the axillae: Deodorant and antiperspirant products of all types; Body sprays/mists
IFRA Category 3	Products applied to the face/body using fingertips: Eye products e.g. eye make-up, eye moisturizer; Facial make-up; Make-up remover; Nose pore strips; Wipes for face, neck, hands, body; Facial masks; Body and face paint
IFRA Category 4	Products related to fine fragrance: Hydroalcoholic and non-hydroalcoholic fragrance of all types e.g. Eau de Toilette, Parfum, Cologne, solid perfume, fragrant cream; Aftershaves of all types; Ingredients for perfume and fragrance mixtures for cosmetic kits; Scent pads, Scent strips
IFRA Category 5A	Body lotion products applied to the body using the hands (palms), primarily leave on: Foot care products e.g. creams, powders; Insect repellent for application to the skin; All powders and talc (excluding baby powders and talc)
IFRA Category 5B	Face moisturizer products applied to the face using the hands (palms), primarily leave on: Facial toner; Facial moisturizers and creams
IFRA Category 5C	Hand cream products applied to the hands using the hands (palms), primarily leave on: Hand cream; Nail care products including cuticle creams; Hand sanitizers
IFRA Category 5D	Baby creams, baby oils and baby talc: Baby cream/lotion, baby oil, baby powders and talc
IFRA Category 6	Products with oral and lip exposure: Toothpaste, Mouthwash, including breath sprays; Toothpowder, strips, mouthwash tablets
IFRA Category 7A	Rinse-off products applied to the hair with some hand contact: Hair permanent or other hair chemical treatments (rinse-off e.g. relaxers, including rinse-off hair dyes)
IFRA Category 7B	Leave-on products applied to the hair with some hand contact: Hair sprays of all types e.g. pumps, aerosol sprays; Hair styling aids non sprays e.g. mousse, leave-on conditioners; Hair permanent or other hair chemical treatments (leave-on) e.g. relaxers, including leave-on hair dyes; Shampoo - Dry (waterless shampoo); Hair deodorizer
IFRA Category 8	Products with significant and intentional exposure: Intimate wipes; Tampons, Baby wipes; Toilet paper (wet)
IFRA Category 9	Products with body and hand exposure, primarily rinse off: Bar soap; Liquid soap; Shampoo of all types; Conditioner (rinse-off); Body washes and shower gels of all types; Baby wash, bath, shampoo; Bath gels, foams, mousses, salts, oils and other products added to bathwater; Cleanser for face (rinse-off); Shaving creams of all types e.g. stick, gels, foams; All depilatories (including facial); Foot care products (feet are placed in a bath for soaking); Shampoos for pets
IFRA Category 10A	Household care excluding aerosol/spray products: Hand wash laundry detergent; Laundry pre-treatment of all types e.g. paste, sprays; Machine laundry detergents with skin contact; Laundry softeners of all types including fabric softener sheets; Hand dishwashing detergent; Hard surface cleaners of all types e.g. bathroom, kitchen cleaners, furniture polish; Toilet seat wipes; Household cleaning products, other types including fabric cleaners, carpet cleaners, furniture polishes sprays and wipes, stain removers, treated floor wipes, dry cleaning kits; Floor wax; Dry cleaning kits; Fragranced oil for lamp ring, reed diffusers, pot pourri, liquid refills for air fresheners (non-cartridge systems)
IFRA Category 10B	Household aerosol/spray products: Animal sprays applied to animals; Air freshener sprays, manual, including aerosol and pump; Aerosol/spray insecticides
IFRA Category 11A	Products with intended skin contact but minimal transfer of fragrance to skin: Feminine hygiene conventional pads, liners, interlabial pads; Diapers (baby and adult); Adult incontinence pad, panty shields
IFRA Category 11B	Products with intended skin contact but minimal transfer of fragrance to skin from inert substrate without UV exposure: Wipes (all types); Tights with moisturizers; Scented gloves; Socks of all types with moisturizers; Facial tissues (dry tissues) Toilet paper (dry); Napkins; Paper towels; Facial pads
IFRA Category 12	Products not intended for direct skin contact, minimal or insignificant transfer to skin: Candles of all types; Laundry detergents for machine wash with minimal skin contact; Automated air fresheners with no skin contact; Air delivery systems; Cat litter; Scratch and sniff; Scent pack; Scent delivery system (using dry air technology); Shoe polishes; Inks (Toner); Paints; Floor wax; Fragrancing paper e.g. blotting paper; Paper rubbers; Scented textiles; Scented erasers; Paints; Shoe polishes